

INSTRUCTIONS FOR ADMISSION TO PRACTICE
BEFORE THE BAR OF THE
UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA

In order to practice in the U.S. District Court or Bankruptcy Court, for the Central District of California, you must be admitted to the Bar of this Court. A prerequisite to such admission is your admission to the Bar of the State of California.

ADMISSION BY MAIL

To be admitted to the District Court by mail, you must complete the enclosed Application for Admission to the Bar of the Central District of California (G-60) and indicate admission by mail on the reverse side of the Application. You must return it to this office with **a self-addressed, postage paid 9 -1/2 x 12 support envelope to protect your admission certificate** and a check or money order payable to CLERK, U.S. DISTRICT COURT in the amount of \$70.00. This fee is provided for by 28 U.S.C. § 1914. [Please do not write in the space provided for "FEES PAID ON _____" as this is for office use only.] The completed packet should be mailed to:

ATTN: FISCAL SECTION - ATTORNEY ADMISSIONS
UNITED STATES DISTRICT COURT
CENTRAL DISTRICT OF CALIFORNIA
312 NORTH SPRING STREET, ROOM G-8
LOS ANGELES, CA 90012

Local Rule 2 of this Court requires that you certify you are familiar with the Local Civil Rules, the Local Criminal Rules, the Federal Rules of Civil Procedure, the Federal Rules of Criminal Procedure, and the Federal Rules of Evidence. Copies of the Local Rules for the Central District can be obtained from the Los Angeles Daily Journal located at 915 East First Street, Los Angeles 90012, (213) 229-5300 or the Metropolitan News Enterprise, 210 South Spring Street, Los Angeles 90012, (213) 628-4384, or from this court's Internet website at: <http://www.cacd.uscourts.gov>

Your admission to the Bar of this Court by mail will be effective upon our receipt of your application and check or money order. To determine the actual date of your admission, you may wait to receive your attorney admission certificate from this Court or you may call the Attorney Admissions Clerk at (213) 894-2085, between 8:30 am and 4:00 pm.

NOTE: There are no walk-in admissions in this District. In order to be admitted, you must either appear at a regularly scheduled admission ceremony before a District Court Judge and/or Magistrate Judge of this Court, or submit the application for admission by mail.

SEE REVERSE SIDE FOR ADMISSION BY PERSONAL APPEARANCE

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ADMISSION BY PERSONAL APPEARANCE

To participate in a District Court admission ceremony in person, you must complete the enclosed Application for Admission to the Bar of the Central District of California (G-60) and return it to this office together with a check or money order payable to CLERK, U.S. DISTRICT COURT in the amount of \$70.00. This fee is provided for by 28 U.S.C. § 1914. DO NOT WRITE IN THE SPACE PROVIDED FOR "FEES PAID ON _____" as this is for office use only.

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You may designate the day of your appearance before a U.S. District Court Judge or a U.S. Magistrate Judge for your admission to the Bar of this Court. **Admission ceremonies before a U.S. District Judge must be arranged with the Attorney Admissions Clerk at (213) 894-2085.**

Ceremonies before a U.S. Magistrate Judge are conducted on Tuesdays and Thursdays at 9:15 a.m. except a Tuesday or Thursday following a Monday or Wednesday court or federal holiday. Indicate the day and date you wish to appear on the enclosed application. Please allow 10 days for processing your application between the date you mail the material to this office and the date you plan to appear. Please plan to arrive at the Courthouse by 9:00 a.m. The ceremony will begin promptly at 9:15 a.m. **THIS OFFICE DOES NOT CONFIRM SCHEDULED ADMISSION DATES. YOUR ADMISSION WILL BE SCHEDULED AS REQUESTED.**

ATTORNEY ADMISSION CEREMONIES WILL NOT BE HELD ON THE FOLLOWING DATES:

JANUARY 19, 1999	-	TUESDAY AFTER MARTIN LUTHER KING, JR.'S BIRTHDAY
FEBRUARY 16, 1999	-	TUESDAY AFTER PRESIDENT'S DAY
JUNE 1, 1999	-	TUESDAY AFTER MEMORIAL DAY
JULY 6, 1999	-	TUESDAY AFTER INDEPENDENCE DAY
SEPTEMBER 7, 1999	-	TUESDAY AFTER LABOR DAY
OCTOBER 12, 1999	-	TUESDAY AFTER COLUMBUS DAY
NOVEMBER 12, 1999	-	THURSDAY - VETERAN'S DAY
NOVEMBER 25 1999	-	THURSDAY - THANKSGIVING DAY

SEE REVERSE SIDE FOR ADMISSION BY MAIL

